

Decisions taken by the **Governance & Audit Committee** Tuesday, 14 September 2021

Agenda Item No	Topic	Decision
	Attendance: https://bit.ly/36QcrHA	
1	Disclosures of Personal and Prejudicial Interests.	<p>In accordance with the Code of Conduct adopted by the City and County of Swansea, the following interests were declared: -</p> <p>Councillors M B Lewis and T M White declared personal interests in Minute No.32 – Internal Audit Annual Plan 2021/22 – Monitoring Report for the Period 1 April to 30 June 2021 – as members of the Port Health Authority.</p> <p>Councillors P M Black, J A Raynor and T M White declared personal interests in Minute No.27 – Education Directorate Internal Control Environment 2021/2022 – as schools governors.</p> <p>Julie Davies declared a personal interest in Minute No.29 – Absence Management Audit Report 20/21 – as a former employee of the Authority.</p>
2	Minutes.	<p>Resolved that the Minutes of the previous meeting of the Governance & Audit Committee held on 13 July 2021 be approved as a correct record, subject to the following amendment: -</p> <p>Minute No.12 – amend ‘2021-21’ to ‘2020-21’ in paragraphs two and three.</p>
3	Corporate Risk Overview 2021/22 – Quarter 1. (Richard Rowlands)	For information.
4	Education Directorate: Internal Control Environment 2021/2022. (Helen Morgan-Rees / Brian Roles)	For information.

5	Update Report South West Wales Corporate Joint Committee. (Martin Nicholls)	For information.
6	Absence Management Audit Report 20/21. (Sian Williams / Adrian Chard)	For information.
7	Service Centre – Accounts Receivable Update. (Sian Williams / Michelle Davies)	Approved.
8	Lay Members on the Governance & Audit Committee. (Huw Evans)	Resolved that the preferred Committee membership of 15 (10 Councillors and 5 lay members) be recommended to Council for approval.
9	Internal Audit Annual Plan 2021/22 Monitoring Report for the Period 1 April 2021 to 30 June 2021. (Simon Cockings)	Resolved that: - 1) the Governance & Audit Committee Members notes the information contained in this report. 2) the Head of Cultural Services provides the Committee with an update report at the meeting scheduled for 12 January 2022.
10	Internal Audit Recommendation Follow-Up Report - Quarter 1 2021/22. (Simon Cockings)	For information.
11	Audit Committee Action Tracker Report. (For Information) (Jeremy Parkhouse)	For information.
12	Audit Committee Work Plan. (For Information) (Jeremy Parkhouse)	For information.